# 2015-16 UC San Diego Staff Association Scholarship

## Application Please type or print clearly.

## Complete both pages of the application form.

Name: Extension: Mail Code:

Department: Email:

Payroll Title (Career employees only):

Length of UCSD employment:

Date completed probationary period:

Provide the following information for each course, seminar, or conference you completed:

Title: Description (you may attach a copy of official program description):

Date(s) attended:

Did you receive an employee discount for this course? Yes No

Have you requested that your department reimburse you for this course?

 Yes If yes, how much was funded?

 No If no, provide reason:

Cost of course/seminar/conference (please itemize separately if more than one):

## Note: Travel, food, parking and incidental expenses are not eligible for funding consideration.

Tuition $ Registration Fee $ Books $

Materials $

Other Expenses $ Specify: Subtotal: $

Less:

Dept. reimbursement $

Other funding sources $ Specify:

Total requested for all training combined (not to exceed $350): $

Education/Development goals:

 High School Diploma Certificate Program

 Professional Development Bachelor’s Degree

 Associate’s Degree

 Master’s Degree

 Ph.D. Other (specify) If applicable, name of degree program of study:

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How did this course/seminar/conference assist you in enhancing your current job skills for advancement opportunities or career change within the university system? Be specific and explain the benefit and relationship to your career goals.

What additional development activities/endeavors have you undertaken pertinent to your education or professional goals?

Applicant’s signature: Date:

Deadline: June 30, 2016 by 4:30 p.m.

Attach receipts for all eligible paid expenses and proof of successful completion (i.e., grade report, transcript, and certificate) to this application.

Email completed and signed application with documents to ucsdstaffassociation@gmail.com