

UCSD Staff Association
Scholarship Award – Career Employee

The UCSD Staff Association scholarship program is intended to support career advancement efforts and provide an opportunity to be reimbursed up to a maximum of \$500.00 for any career employee.

Scholarship Overview

The UCSD Staff Association scholarship program is open to all UCSD Career employees who are interested in advancing their career. The scholarship can be used toward a professional development activity which requires a fee.

Professional development activities could include, but are not limited to:

- Educational seminars, workshops, or conferences registration fees
- Course work for professional development

Requirements

Each applicant must first complete the UC San Diego Staff Association Scholarship application available on the [Staff Association Scholarship Program Website](#). In addition, the applicant must submit a current resume and complete the Staff Association Scholarship application essay questions which include:

- Summary of Career Advancement Objectives
 - How did/will this course/seminar/conference assist you in enhancing your current job skills for advancement opportunities or career change within the university system?
- What additional development activities/endeavors have you undertaken pertinent to your education or professional goals?
- Description of the personal need and how the scholarship funds will help the applicant to meet the goals outlined in the Summary of Career Advancement Objectives
- **Must be able to provide confirmation of completion by June 1, 2023 to qualify**
- **Applicant must be able to provide proof of individual payment. Reimbursement is not available to 2nd party, departments, or other individuals.**
- Professional development opportunities that receive funding approval from departments and/or UC San Diego are not eligible to receive scholarship funds.
- Scholarships are awarded based on a number of factors, recipients are required to provide proof of completion and proof of individual payment for all professional development opportunities listed on the application.
- **Any awardee unable to meet these qualifications will forfeit their scholarship.**

Timeline and Process:

The UCSD Staff Association Scholarship Review Committee will review each application. The Scholarship Review Committee will award scholarships to those who clearly show how the proposed training will create career advancement opportunities or meet career advancement opportunities.

- Timeframe of consideration between June 2, 2022 and June 1, 2023
- Applications will be accepted: January 1 – March 15, 2023
- Scholarship will be awarded to one (1) or more recipients, depending upon available funding.
- One (1) scholarship will be awarded per person unless funds available exceed applications.
- Funds will be sent by direct deposit or check after confirmation of payment and course completion for chosen career development activity is provided (no later than June 1, 2023 to qualify).
- Professional development must be completed, and confirmation of completion received, prior to June 1, 2023 to qualify. If awardee is unable to provide either, scholarship will be forfeited.
- Award winners will be notified by April 15, 2023

Thank you for your interest in advancing your career with the support of the UC San Diego Staff Association! If you have any questions and to submit your application, please contact SAScholarship@ucsd.edu.

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